<Company Name>

**QUOTE**

# <123 Street Address, City, State, Zip/Post>

<Website, Email Address>

<Phone Number>

**BILL TO SHIP TO Quote No:** #INV00001

<Contact Name> <Name / Dept> **Date:** 11/11/11

<Client Company Name> <Client Company Name> **Valid For:** 14 days

## <Address> <Address>

<Phone, Email> <Phone>

|  |  |  |
| --- | --- | --- |
| **DESCRIPTION QTY** | **UNIT PRICE** | **TOTAL** |
|  |  |  | 0.00 |
|  |  |  | 0.00 |
|  |  |  | 0.00 |
|  |  |  | 0.00 |
|  |  |  | 0.00 |
|  |  |  | 0.00 |
|  |  |  | 0.00 |
|  |  |  | 0.00 |
|  |  |  | 0.00 |
|  |  |  | 0.00 |
|  |  |  | 0.00 |

Thank you for your business!

|  |  |
| --- | --- |
| **SUBTOTAL** | 0.00 |
| **DISCOUNT** | 0.00 |
| **SUBTOTAL LESS DISCOUNT** | 0.00 |
| **TAX RATE** | 0.00% |

**TOTAL TAX** 0.00

**SHIPPING/HANDLING** 0.00

**Quote Total $ -**

 **Notes & Terms**

<Add payment requirements here, for example deposit amount and payment method>

<Add terms here, e.g: warranty, returns policy...>

<Include project timeline>